

Job Description

Post:	Methodist Youth President (Half time, from 1st September 2011 until 31st August 2012)
Location:	Home Based
Purpose and Objectives:	<p>Each year the Youth Assembly will elect a Youth President Elect. He or she will then serve as Youth President from September of the following year for one year.</p> <p>Their primary purpose is to enable, encourage, and enthuse young people both inside and outside of the Methodist Church by working collaboratively with others in the implementation of the Connexional Participation Strategy in the Church and wider society.</p> <p>The Youth President may take on particular tasks, for example, in following up resolutions of the Youth Assembly or in representing young people on groups.</p>
Responsible to:	Regional Participation Worker/Participation Development Officer
Responsible for:	Methodist Youth Assembly
Relationships:	
Internal:	Connexional Leadership Forum Children and Youth Staff Regional Youth Networks and Forums Youth Assembly Youth Enablers Network District Youth Networks and Forums Young People and children Children and youth workers District Chairs Any others that may have appropriate knowledge in this area
Relationships:	
External:	Other Denominational Youth bodies and representatives
Ethos and Working Style:	The Youth President is expected to embrace fully and advocate the ethos of the Methodist Church Connexional Team as expressed through <i>Our Calling</i> and <i>Priorities for the Methodist Church</i> , together with the collaborative working style as expressed in <i>Ways of Working</i> .

Working style for all staff in the cluster

The Methodist Youth President will work as a team member of the Discipleship and Ministries Cluster and in particular with the Children and Youth Staff to fulfil the functions of and effectively deliver against its agreed objectives in respect of the Connect 5 year Strategy. The key deliverables will be;

- working with the Children and Youth staff to agree work plans which will ensure creative and effective results;
- agreeing within the Children and Youth staff the specific contribution of this position to the work which will be delivered;
- being accountable for delivery of this agreed work;
- working within the agreed Ways of Working for the Team.

Main Tasks

1. Act as representative of the Youth Assembly between Assemblies;
2. Act as a spokesperson for young Methodists wherever one is needed inside or outside the church;
3. Be a full member of the Conference, a non voting member of the Methodist Council and the Connexional Leaders' Forum;
4. Chair meetings of the Youth Participation Strategy reference group;
5. Travel around the Connexion encouraging and enabling young people at all sorts of events those organised by the Methodist Church and external events like the Christian Resources Exhibition, Greenbelt etc.
6. Work with and develop the social networking of young people within the Methodist Church;
7. Write a blog of their year for the Methodist Website;
8. Take part in the 4 weekend a year training programme for the One Programme Participants

Terms and Conditions

Health and Safety	The post holder will be subject to the Methodist Council's Health and Safety policy.
Equal Opportunities	The post holder will be subject to the Methodist Council's Equal Opportunities policy
Remuneration	Starting salary will be £7,944.50.
Hours of Work	17.5 hours per week. To be worked flexibly as arranged and agreed with the line manager. Payment for overtime is not given, but employees are entitled to time off in lieu by arrangement.
Holiday Entitlement	12.5 days
Sick Pay	Entitlement in accordance with the Methodist Council's terms and conditions of employment.
Pension	There is a final salary pension scheme which employees are able to join, subject to certain provisions. Contributions from employees are currently 8% of pensionable salary.
Probationary Period	Appointments are made subject to the satisfactory completion of a probationary period, normally 3 months.
Homeworking	This post is home based. Any offer of employment is subject to potholder having suitable facilities and arrangements for homeworking, which will be determined by means of a risk assessment, and any necessary adaptations. The Methodist Council reserves the right to determine whether individual premises are suitable for homeworking, and if you would like to discuss this matter please contact the Development and Personnel Office.
CRB	This appointment will be made subject to a satisfactory Criminal Records Bureau enhanced disclosure and ISA registration.

Person Specification

Post: Methodist Youth President

Attributes	Essential	Desirable	Method of Assessment
1. Education and Training	Willing and able to engage with the training programme weekends and undertake safeguarding/first aid training etc if necessary		A+ I
2. Experience	Able to understand the pressures facing young people within the Connexion		A+I
	Have experience of serving on some type of voluntary committee or willing to learn how to service a committee		
		Able to use technology as a method of networking	A+I
		Passionate about issues facing the world today	A+I
3. Special Knowledge and Skills	Able to engage with peers and young people of a variety of ages		A+I
	Effective relationship building and social skills		A+I
	Good communication and influencing and negotiation skills		A+I
4. Special Qualities	Able to fully embrace and advocate the ethos of the Methodist Church as expressed through <i>Our Calling and Priorities for the Methodist Church</i>		A+I

	Willing to engage with those at a Senior level within the Methodist Church		A+ I
		Has a desire to hear from young people about their lives and share that with others	A + I
	Positive 'can do' attitude.		A+I
	Prepared to work some irregular hours, including overnight and weekends.		A+I
	Prepared to travel		A+I

Method of Assessment A – Application Form, I – Interview, W – Written exercise, P – Presentation, G – Group exercise, Q – proof of qualification (certificates or transcripts)